



INTERAGENCY CONNECTION

215 Dean A. McGee, Suite 320, Oklahoma City, OK 73102

<http://www.oklahoma.feb.gov/>

(405) 231-4167

Chair's Corner



Last month I highlighted three FEB-coordinated interagency efforts in which you could participate: training, awards and the FEB luncheon.

This month, I want to remind you of deadlines that are quickly approaching:

- ✓ the Award nominations packages must be submitted to the FEB Office no later than March 7, 2003 for consideration; and
- ✓ the deadline of March 13th is approaching to take advantage of the full package of training offered (best savings). Registration forms for the development package are available on our website: www.oklahoma.feb.gov

New opportunities available for you this month or registrations available for this month include events you want to be sure to add to your calendar:

- Join the Federal Executive Board and the FAA Federal Women's Program in an event observing National Women's History Month, a 4-hour workshop on Conflict and Communication to be held on Thursday, March 27, 2003 (more information is provided on page 5 & topic outlines are posted on our web site at www.oklahoma.feb.gov).
- The FEB's American Indian Council will host their second annual workshop on April 8-10, 2003, "Many Nations, Many Faces—Addressing Indian Issues. Please note, there is a discount if you are registered before March 21st. This year they will have a luncheon with traditional Native American Indian foods, an

oral auction, a competition Pow Wow, and Native American Indian Arts & Crafts vendors. More information can be found on our website at www.oklahoma.feb.gov.

- The planning committee for the FEB's interagency-intergovernmental "Government on Display" Mall Event scheduled for May 9th began meeting in February, but it's not too late to become involved! Contact Connie Ward at the FEB Office, (405) 231-4167.
- The Federal Employees Care Council will be:
 - staffing the Sunday (11:30am-6pm) shift of the OETA Telethon, the annual fund-raising event for the local PBS television station. Kathy Quinn, FHWA, 405-605-6011, is the point of contact,
 - coordinating volunteers for April Rebuilding Together, formerly called Christmas in April, to be held on April 12th, point of contact is Karen Steele, USGS, 405-810-4414, and
 - coordinating volunteer for the Festival of the Arts, scheduled for April 22-27 in Oklahoma City, point of contact is Steve England, IRS, 405-297-4316

With the variety of workshops, conferences, training events and volunteer opportunities available, I encourage you to get involved!

Vince Abare

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Working with the Department of Homeland Security

“Protecting America, Together”

The Department of Homeland Security is committed to working with citizens, private industry, trade organizations, and all levels of government to keep America safe and to foster the freedoms that we cherish. There are a wide variety of opportunities to work with the new Department such as forming and implementing public-private partnerships, obtaining technical assistance and training, grants and loans, and becoming part of the DHS team as an employee. Below are some of the current opportunities to partner with DHS on the citizen, business, government, and employee levels.

What You Will Find:

How Citizens Can Help

- Provide Tips and Leads about Suspicious Activity
- Help your Country - Volunteer
- Citizen Safety

Homeland Security State and Local Contacts

More information is provided at <http://www.dhs.gov/dhspublic/display?theme=36>

Doing Business with DHS

- Federal laws and regulations
- Federal business opportunities
- Importing and exporting
- Small business

More information is provided at: <http://www.dhs.gov/dhspublic/display?theme=37>

Partnering with Government Entities

- State and Local Government Coordination Office
- Homeland Security and Emergency Services State Contacts
- Grants
- DHS Agencies

More information on this topic at: <http://www.dhs.gov/dhspublic/display?theme=38>

Working at DHS

- Frequently Asked Questions
- Homeland Headlines

Additional information is located at: <http://www.dhs.gov/dhspublic/display?theme=39>

Job Seekers

How to apply for a job at DHS

More detailed information located at: <http://www.dhs.gov/dhspublic/display?theme=40>

Volunteers

- Citizen Corps
- Freedom Corps

For more information on this topic: <http://www.dhs.gov/dhspublic/display?theme=41>

The above article was taken from the new Department of Homeland Security's website. On January 24th, the first day of the existence of the new Department of Homeland Security, Secretary Ridge will launch its new citizen-centric website (www.dhs.gov). The website was designed, tested and deployed within 30 days. DHS.gov will evolve during the coming weeks as it becomes the central place for information and services for homeland security.

Based on citizen input and focus groups, the homepage was designed by theme and audience, rather than by directorates and agencies. Main theme links include Emergencies and Disasters, Travel and Transportation, Immigration and Borders, Research & Technology, Threats & Protection. Other links are Working with DHS, and DHS Organization. The site also includes information specific to four audiences: citizens, business, government, and employees. <http://www.dhs.gov/dhspublic/>





SPOTLIGHTING INFORMATION -- Did you Know?...

US Army Defense Ammunition Center

Since 1971, the U.S. Army Defense Ammunition Center (DAC) has delivered a broad range of products and services to military and civilian personnel engaged in the business of ammunition logistics.

Training: Ammunition experts with real hands-on experience in the DAC Training Directorate teach over 5,000 DOD military, civilian, and allied students per year. Courses are basic and advanced technical, operational, and managerial training in logistics, explosives safety, and the entire gamut of Army and Joint Service ammunition items. One of the hottest new services offered is customized computer-based training courses, which save customers precious time and money while providing mandatory training.

Engineering: Logistics engineers in DAC's Engineering Directorate provide procedures worldwide to assure safe handling, transportation, and storage of ammunition explosives. They design, prototype, and field Ammunition Peculiar Equipment, validate procedures and equipment, plus provide instrumentation support on-site.

Explosives Safety: The Dept of Army's Technical Center for Explosives Safety, provides explosives and chemical agent safety technical information assistance to support HQDA, the major commands, and the explosives/chemical agent safety community worldwide.

Demil Technology: DAC manages demil R&D initiatives for the Army's conventional ammunition and Joint Service large rocket motors. Working with the Dept of Energy and the Services, DAC focuses on resource/recovery/recycling and environmentally-sound alternatives to open burning, open detonation, and incineration of unwanted items.

Operations Expertise: DAC provides to DOD commanders worldwide assistance with solving problems in ammunition operations. This proactive program has the ultimate goal of problem prevention by identifying root causes of significant problems and developing solutions for system-wide applications.

Ammunition Careerists: The QASAS (in the Army's oldest career program circa 1920) and Ammunition Managers (in the newest Army career program circa 1983) are both managed for the Army by ammunition experts at DAC. They ensure a source of trained, experienced civilian personnel.

Indian Health Service

Federally recognized American Indian tribes and Alaska Native corporations enjoy a government-to-government relationship with the United States of America. This unique relationship has been given substance through numerous Supreme Court decisions, treaties, legislation, and Executive Orders.

The provision of health services grew out of this government-to-government relationship. The IHS is the principal Federal health care provider and health advocate for Indian people.

The principal legislation authorizing Federal funds for health services to recognized Indian tribes is the Snyder Act of 1921. It authorized funds "for the relief of distress and conservation of health . . . [and] . . . for the employment of . . . physicians . . . for Indians tribes throughout the United States."

The IHS provides a comprehensive health services delivery system for American Indians and Alaska Natives with opportunity for maximum tribal involvement in developing and managing programs to meet their health needs. The goal of the IHS is to ensure that comprehensive, culturally acceptable personal and public health services are available and accessible to all American Indian and Alaska Native people. The foundation of the IHS is to uphold the Federal Government obligation to promote healthy American Indian and Alaska Native people, communities, and cultures and to honor and protect the inherent sovereign rights of tribes.

In order to carry out its mission, uphold its foundation, and attain its goal, the IHS:

1. Assists Indian tribes in developing their health programs through activities such as health management training, technical assistance, and human resource development;
2. Facilitates and assists Indian tribes in coordinating health planning, in obtaining and using health resources available through Federal, State, and local programs, and in operating comprehensive health care services and health programs.
3. Provides comprehensive health care services, including hospital and ambulatory medical care, preventive and rehabilitative services, and development of community sanitation facilities.
4. Serves as the principal Federal advocate in the health field for Indians to ensure comprehensive health services for American Indian and Alaska Native people.



Fundraising for charitable organizations in the Federal workplace can be traced to the late-1940's. However, formal authority to permit fundraising in the Federal workplace was not established until 1961. In signing Executive Order 10927, President John F. Kennedy authorized the U.S. Civil Service Commission to develop guidelines and regulate fundraising in the Federal service.

Early Years

Prior to the 1950's, on-the-job fundraising in the federal workplace was an uncontrolled free-for-all. Agencies, charities, and employees were all ill-used and dissatisfied. Some of the problems cited were:

Quotas for agencies and individuals were freely established and supervisors applied pressure to employees. Designations were not allowed.

President's Committee on Fundraising

As far back as 1948, the then existing Federal Personnel Council (composed of agency personnel directors) attempted to add uniformity and stability to the fundraising effort through the issuance of guidance to departments and agencies. However, the Council had no enforcement authority and the departments and agencies continued generally to follow their own inclinations in the conduct of on-the-job solicitations.

In June 1956, President Eisenhower formally charged the President's Advisor on Personnel Management with responsibility for the development and administration of a uniform policy and program for fundraising within the federal service.

A "Combined" Campaign

By 1961, President Kennedy had determined that the program was well-enough established that the President's Committee

Introduction to CFC

on Fund Raising within the federal service could be abolished. He did so and assigned the program to John W. Macy, Jr., Chairman of the Civil Service Commission, by Executive Order 10927.

In 1964, the first "combined" campaigns, officially called "Combined Federal Campaigns, or CFC" were conducted as experiments in six cities, consolidating all drives into one. The result was a substantial increase in contributions, ranging from 20% to 125%, and a highly favorable response within the federal community: agency managers were pleased with having to deal only with a once-a-year effort; federal employees responded with favor to the single solicitation.

By 1971 all campaigns had become "combined." President Nixon announced on March 3, 1971, that the CFC would be the uniform fundraising method for the federal service. Another major change at the time was the introduction of payroll deduction as a form of charitable contribution. This was made possible only by a truly combined, once-a-year campaign, and greatly increased the size of contributions.

Despite continued skepticism about whether the consolidated character of the CFC suited the fundraising philosophies of some of the major CFC participants, contributions grew dramatically: from \$12.9 million in 1964 to \$82.8 million in 1979.

Our Current Campaign

Through this history of our Combined Federal Campaign, many changes have been implemented, each to improve the campaign for the federally employed donors, the charitable organizations, and especially the recipients of their services.



Interagency Connection Available Electronically



Electronic distribution of the Interagency Connection is now offered, in order to make our newsletter available to the increasing number of federal executives, managers, supervisors and employees requesting to be added to our mailing list.

Benefits:

- Same day delivery!
- The electronic copy will look exactly as the version that is currently mailed.

How to subscribe:

Send an email (from the email address where you choose to receive the newsletter) to Trish.Plowman@juno.com. Be sure to have **Interagency Connection** in the subject line.

Beginning in September, you will receive the **Interagency Connection** via your email inbox. It will look the same, and will read the same if you choose to print out a hard copy.



You must have Adobe Acrobat Reader software on your computer to be able to open the document. Adobe® Acrobat® Reader® is free software that lets you view and print Adobe Portable Document Format (PDF) files and can be downloaded from the internet at: <http://www.adobe.com/products/acrobat/readste p2.html>

Seeking "Budget/Performance Integration" Stories

The Federal Executive Board is seeking success stories and "lessons learned" from member agencies in the area of Budget and Performance integration for a panel discussion at the April FEB luncheon. If someone in your agency has useful information to share or that another agency can utilize to optimize their success (or avoid pitfalls), please contact the FEB Office on (405) 231-4167.

National Women's History Month

Join the Federal Executive Board and the FAA Federal Women's Program in an event observing National Women's History Month.

A 4-hour workshop on Conflict and Communication will be provided at no cost to attendees.

Who Should Attend:	Any Federal Employee
Date:	Thursday, March 27, 2003
Time:	8:30 a.m. – 12:30 p.m.
Location:	Federal Transfer Center Training Facility, 7500 S. MacArthur Blvd, Oklahoma City
Topics:	<ul style="list-style-type: none"> ➤ Conflict: The New Growth Industry ➤ Our Communication Epidemic

Descriptions

Conflict: Hectic family schedules as well as workplace pressures, coupled with irreverence, criticism, and disrespect bombard us through our humor, entertainment, media, and political sources ... conflict permeates our society. This all adds to the burden of stress & fatigue that is already present & has real consequences on our everyday lives. The challenge now is for each of us to move to a higher level when we encounter conflict. Learning constructive ways of handling conflict is central to personal satisfaction as well as organizational effectiveness. The solutions are synergistic. The presentation focuses on anticipating conflict, dealing with disagreement before it erupts out of control, using differences as a springboard to creative problem solving, and managing disagreements with more skill and assurance.

Our Communication Epidemic: This workshop will address the following issues:

- Verbal and Nonverbal Communication
- How we compromise human needs and de-humanize others
- Communicating to the it's "Not my Problem" person
- How men and women communicate differently
- Identifying the "real issue(s)" and exploring options
- Recognizing the "old communication" or "baggage issues"
- Typical "power words" that tend to launch others.
- Identifying the real underlying issues, not what is presented



Call for Oklahoma Science Bowl Volunteers

Sponsored by the Department of Energy
National Energy Technology Laboratory, Tulsa



The Science Bowl is a fast-paced, tournament-style math and science competition for high school students. The competition questions are rigorous and include questions on math, general science, earth science, astronomy, computer science, biology, chemistry, and physics. Winners of Oklahoma regional competitions will compete in the National Science Bowl in Washington, DC. May 1-5, 2003.

Science Bowl:

Date:	March 1, 2003
Time:	8:00- 4:00 PM
Location:	University of Oklahoma, Sarky's Energy Center, 100 East Boyd Street, Norman

Come offer your expertise and time for the advancement of science education in Oklahoma. Please pass along this information to spouses and coworkers.

High-school students can participate as scorekeepers, elementary and middle school students can be runners - so bring your sons and daughters with you.

The following positions are open:

Moderator: Conduct and control each match, read questions.

Requirements: Clear speech, knowledge of scientific term pronunciation, and knowledge of rules (which will be provided).

Scientific and Rules Judge: Resolve question challenges, and ensure that the Moderator has read each question correctly. Ensure all competition rules are followed, watch for scorekeeper errors, and ensure that quiet is maintained in the room

Requirements: Knowledge of one or more disciplines in the sciences, knowledge of the competition rules that will be provided.

Scorekeeper: Accurately award points and record the competition scores.

Requirements: Learn the scoring rules that will be provided.

Timekeeper: Operate official competition time clock; keep track of time for answering questions.

Requirements: Learn the timing rules that will be provided.

Orientation sessions for volunteers will be held on Friday, February 28 at the Sarkey's Energy Center on the OU Campus in Norman. For your convenience, sessions are offered at two times: 3:00pm and 7:00pm. ***It is extremely important that all volunteers attend one of these sessions.***

High school students may participate as scorekeepers.

Volunteer Form

YES, I would like to volunteer to participate in the 2003 Oklahoma Science Bowl as a:

<input type="checkbox"/> Moderator	<input type="checkbox"/> Scientific and Rules Judge
<input type="checkbox"/> Scorekeeper	<input type="checkbox"/> Timekeeper

(multiple selections are acceptable)

Name: _____

Address: _____

City _____ Zip _____

Phone: _____

Fax: _____

Email _____

Mail, fax, or email this information to:

Susan Jackson

National Energy Technology Laboratory

One West Third St., Suite 1400

Tulsa OK, 74103.

Phone: 918-699-2012; Fax: 918-295-6582;

Email: susan.jackson@npto.doe.gov



FEEA 2003-04 Scholarship Application

Please check the boxes to make sure that your application is complete:

All applications must be postmarked by March 28, 2003

- ☐ **This Application Form:** A photocopy of this form is acceptable.
- ☐ **Essay:** Typed, double-spaced, essay **not exceeding two pages** on the topic:
"Are the civil service laws that protect federal employees important? Why or why not?"
- ☐ **Written Recommendation/Character Reference:** May be from a supervisor/coworker, community leader, teacher or counselor. Must be submitted together with the application package.
- ☐ **Transcript:** *High School Seniors:* Submit full high school career transcript that includes fall 2002 grades. (Report card is acceptable for fall grades)
College Freshmen: Submit a transcript that verifies at least a 3.0 for the fall 2002 semester.
Applicants not currently enrolled: Submit a transcript from the last school attended.
All other applicants: Submit full post-secondary career transcripts that include fall 2002 grades.
- ☐ **Check here** if transcripts are being mailed separately by the school. (If checked, transcripts still must be postmarked by March 28, 2003.) An official transcript is not required; photocopies are acceptable.
- ☐ **List and Briefly Describe Awards, Extra-curricular and Community Service Activities:** Please provide this list on a separate page. Include relevant dates and average time spent at activity. Clearly and briefly explain your contributions.
- ☐ **Copy of ACT, SAT or Other Examination Scores:** Required for applicants who are high school seniors; optional for other applicants.
- ☐ **Copy of Most Recent Standard Form 50 "Notice of Personnel Action" (PS 50 for Postal Employees):** You must provide a form that is **No Older Than 1/01**. If applicant is a federal or postal employee, submit the employee's own form. If applicant is a dependent of a federal or postal employee, then the sponsoring employee's form should be submitted. If a current SF 50 is not available, you must submit a current pay stub and a letter from personnel identifying your duty station, grade and service comp. date.
- ☐ **Two (2) self-addressed, stamped #10 business-size envelopes with first class postage properly affixed.**

Please do not fold or bind any pages with staples or paper clips.

Place all material unfolded into a 9x12 in. (or larger) envelope postmarked no later than March 28, 2003.

MAIL TO: FEEA Scholarship Award, Suite 200, 8441 W. Bowles Ave., Littleton, CO 80123-9501

Please complete the following. Incomplete applications will not be considered.

Applicant's Name: _____
 Complete Home Address: _____
 City, State, Zip: _____
 Social Security #: _____ Home Telephone #: _____ ()

Federal Employee's Name: _____
 Relationship to Applicant: ☐ Father ☐ Mother ☐ Spouse ☐ Self ☐ Other (specify) _____
 Federal Agency Name: _____
 Federal Employee's Work Telephone #: _____ ()
 Length of Federal Employment: _____ Duty Station: _____

Applicant's Unweighted Cumulative Grade Point Average (CGPA)
 Must have at least a 3.0 CPGA unweighted on a 4.0 scale: _____
 College/University (attending or planning to attend): _____
 Class Status as of fall term 2003 (Must be at least a college freshman by fall term 2003):
☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate Student

This scholarship application and application procedures are available on the internet at: www.feea.org



A New Approach to Public Service Staff Development

A Public Service Professional Development Series has been created to meet the intergovernmental training needs unique to public service. This series addresses the mutual professional development demands identified by the public service partners located throughout Oklahoma. Joining together to focus on our similar training requirements allows us to bridge the member organizations by offering specialized courses designed specifically for the public service leader.



Through leveraging resources available through federal and state governments, as well as some of our private industry partners, we have created a synergy to obtain low-cost training provided by well-respected sources. This series also offers flexibilities that are not normally available in most long-term training programs. You can send one person to all six seminars enabling a full-training opportunity or you can send a different individual to each seminar, tailoring the program to each professional development need. This flexibility is exceptional and allows you to budget for an entire year worth of courses at the lowest possible rate. You pay once for six series tickets and you decide how you distribute them. If your designee cannot attend—send someone else. Use them as developmental tools or possibly incentive awards. You can also register for individual sessions, still at a cost-effective price. *You decide.*

Topics:

- ▶ Coping & Utilizing Change Effectively
 - ▶ Winning Personal Relationships & Team Building
 - ▶ Growing Leaders for the 21st Century
 - ▶ Rocket Ride to Results-Launch Your Goals!
 - ▶ A Magnificent Government Leader is a BLT: Believable, Likeable, and Trustworthy
 - ▶ Looking to the Future to be Effective Today
- Visit www.oklahoma.feb.gov to learn more about this opportunity or call the FEB Office at 405-231-4167.

Bush Administration Adding Buyouts to Its Management Toolbox

By Stephen Barr

The Office of Personnel Management has issued rules on using buyouts to encourage employees to leave and make room for job applicants with skills in greater demand. The rules, which remain open for public comment, were designed to help agencies reorganize and, it is hoped, make their operations more effective. In a break with past buyout programs, the rules do not require an agency to eliminate one job for each buyout taken.

Under the rules, agencies may pay cash bonuses of up to \$25,000 -- before deductions -- to employees who volunteer to resign or retire. Before offering the payments, agencies would have to submit a reorganizational plan to OPM and obtain OPM's approval.

The plan must include "identification of the specific positions and functions to be reduced or eliminated, identified by organizational unit, geographic location, occupational category, grade level and any other factors related to the position, such as skills and knowledge," the OPM rule says.

The authority to offer government-wide buyouts was included in the legislation creating the Department of Homeland Security. The Bush administration and Sen. George V. Voinovich (R-Ohio), in seeking congressional approval of buyouts, contended that federal managers need the flexibility to reshape their work forces for the challenges of a new century.

An administration official said each agency will have to decide how many buyouts to offer and when. Use of buyouts may be limited this year, however. Some agencies are strapped for cash because Congress has not finished work on most appropriations for fiscal 2003, which began nearly five months ago.

Some agencies also are reluctant to pay employees to leave, especially when many are eligible for retirement. (From fiscal 1994 to 1997, for example, 40,000 non-defense employees took buyouts, including 35,000 who took regular or early retirement.) In some cases, agencies may want to hang on to experienced hands rather than risk a brain drain.

This article was extracted from the Washington Post. To read the entire article, please go to the following link: <http://www.washingtonpost.com/wp-dyn/articles/A54420-2003Feb10.html>



THE VOLUNTEER VOICE



Federal Employees Care Council (FECC)
Article written by FECC member, Pam Downs

FECC chairperson Mike Birdsong, IRS, recently submitted the 1st Quarter FY 03 report to the Federal Executive Board; the quarterly report covers FECC activities from October 1, 2002 through December 31, 2002. Highlights of the report include the following:

● **Membership:** The current membership and regular attendees of the monthly FECC meetings include: Tinker Air Force Base, United States Geological Survey, Federal Highway Administration, Internal Revenue Service, Federal Aviation Administration, VA Medical Center, National Weather Service, and Housing and Urban Development. New members from EEOC and Indian Health Services were added.

● **Volunteer Participation:**

Event	# of Volunteers	Hours Worked
CFC Day of Caring	14	56
Salvation Army Toy Store	46	269
Opening Night	96	195
Total	156	520

● **Charter:** Council members revised and updated the FECC Charter. It was approved by the FEB Policy Board and can be accessed on the FECC web site.

● **Council Activities:** The Council volunteered as a group for two very special events. To support CFC Day of Caring, the Council volunteered to paint parking lot stripes at the Dale Rodgers Training Center. After our efforts, the lot was much improved, and the Council received a very nice letter of appreciation. The Council also sponsored a night of food at Ronald McDonald House. Ronald McDonald House was full and had around 25 families in residence. Council members prepared and served a homemade BBQ dinner complete with all the fixins. It was a great time, and the families were very appreciative. Ronald McDonald House sent a nice letter of appreciation.

● **Strategic Planning:** The Council is currently working on a variety of issues, including:

- Redesigning the FECC Web Page;
- Participating in two new events (Six by Six reading program & CFC Fun Run);
- Redesigning the FECC T-Shirt ;
- Creating a web-based volunteer sign up capability;
- Developing a federal retiree strategy; and
- Marketing to non-council agencies.

The entire quarterly report, as well as previous quarterly and annual reports, may be read on the FECC web site; the site address appears at the end of the column.

Events On the Horizon

March

OETA Festival: The annual fund-raising event for the local PBS television station has FECC volunteers manning the phones to take pledges. FECC's shift is on Sunday, March 2, from 11:30 AM to 6:00 PM. - Kathy Quinn, FHWA, 605-6011, is project manager.

April

Rebuilding Together: Formerly called Christmas in April, this activity uses FECC volunteers to spruce up and repair low-income homes and public buildings.

2003 date: April 12th. Call project manager Karen Steele, USGS, 810-4414, for more information.

Festival of the Arts: The festival, held in April each year in downtown OKC, requires over 5000 volunteers; Federal volunteers served in a variety of functions from manning food booths to counting money. 2003 dates: April 22-27 Steve England, IRS, 297-4316, is project manager.


Litter Blitz: Volunteers remove trash and litter along OKC city streets and public areas. Janis Jones, SSA, 605-3006, x3030, is project manager.

For more information about the FECC, please visit our web site at:

<http://www.oklahoma.feb.gov/feccdindex.html>



UPCOMING EVENTS March

Mar 4, 2003 1:00 pm	Federal Quality Council Tinker Business Park, Midwest City POC: Ken Lunsford, 405-869-6404
Mar 5, 2003	Ash Wednesday
Mar 4, 2003 9:00 am	Shared Neutrals Council Location to be announced POC: Stephen Kovash, 580-436-8708
Mar 10, 2003 9:00 am	Professional Development Council FEB Ofc, 215 Dean A. McGee, Ste 320 POC: Chris Puckett 405-736-7995
Mar 11, 2003 9:30 am	Workforce Diversity Council Federal Highway Administration POC: David Bonnick, 405-954-5537
Mar 13, 2003 11:30 am	Society of Government Meeting Professionals Holiday Inn, Airport, OKC
Mar 17, 2003	St. Patrick's Day 
Mar 19, 2003 10:00 am	Interagency Training Council Location to be announced POC: Joyce Smith, 405-521-4539
Mar 20, 2003 All Day	Leadership Development Training Holiday Inn, 6200 N. Robinson, OKC 1 st in a Leadership Series POC: FEB Office, 405-231-4167
Mar 20, 2003 2:00 pm	Council on Disability Concerns Federal Highway Administration POC: Shannon Dumont 405-605-6166
Mar 20, 2003 3:30 pm	Federal Black Program Council Federal Highway Administration POC: Eddie Allen 405-734-3438
Mar 25-27, 2003	FEB Executive Directors' Conference Seattle, WA
Mar 27, 2003	DEADLINE for Award Nominations Submit to the FEB Office NLT end of day
Mar 27, 2003 10:00 am	American Indian Council Minerals Mgmt Service, OKC POC: Mary Lou Drywater, 405-790-1040
Mar 27, 2003 8:30am-12:30pm	Training on Communications & Conflict Observation of National Women's History Federal Transfer Center Training Facility POC: FEB Office 405-231-4167
Mar 28, 2003 12:00 noon	Naturalization Ceremony US District Courthouse, Oklahoma City

2003-04 Scholarship Applications now Available

FEEA's 2001-02 scholarship application is now available on their web site at www.feea.org. To receive a printed application, send a self-addressed, stamped envelope to: Scholarship Program, FEEA, 8441 W. Bowles Avenue, Suite 200, Littleton, CO 80123-9501.

Your Federal Executive Board

The Mission of the Federal Executive Board (FEB) is to increase the effectiveness and efficiency of Federal agencies in Oklahoma.

The general goals are:

- *Communicate*—The FEB provides a forum for member agencies to share each other's initiatives, successes, concerns, challenges, and informs the local community of national interagency policies and priorities.
- *Coordinate Emergency & Other Inter-agency Actions*—The FEB stands ready to immediately facilitate resources of the Oklahoma federal community, whether to aid a member agency in crisis, assist the citizenry in a public emergency, or implement initiatives that affect the federal community.
- *Facilitate Customer Service*—The FEB draws together agencies with common clients so that government services are convenient for the customers.
- *Partner with Community Groups*—The FEB partners with community groups to identify and help resolve challenges.
- *Reduce Costs and Improve Efficiency*—The FEB brings together agencies with common goals to pool experiences and resources so their efforts are complementary and more cost effective.

This newsletter is published monthly as a cost-effective tool for communicating events and issues of importance to the federal community in Oklahoma. If you have news of interest, please fax to the FEB Office at (405) 231-4165 or email to LeAnnJenkins@juno.com no later than the 15th of each month.

Elected Officers:

Chair: Vince Howie, Director of Staff
Tinker Air Force Base

Vice-Chair: Col Dean Despinoy, Cmdr
507th Air Refueling Wing

Staff:

Director: LeAnn Jenkins

Secretary: Trish Plowman

Clerical Support: Savina Parks

Program Support: Constance Ward

Please feel free to copy this newsletter & distribute. This is also available at <http://www.oklahoma.feb.gov>



Training Opportunity **Coping and Utilizing Change Effectively** **(ECQ-1 Leading Change)**



Where:	Holiday Inn, 6200 N Robinson
When:	March 20, 2003
Time:	Registration will be from 7:30-8:00am – Training: 8:00am-4:30pm
Speaker:	Susan Ferguson Independent Management Consultant and HR Trainer, providing education for government agencies and universities.

Course Outline:

- Who Moved My Cheese – video
- Four Stages of Change
- Reasons People Resist Change (Know thyself to know others)
- Sacred Cows Make the Best Burgers – video
- Personal Guidelines for Managing Change
- Closing Activity

**This training is an open event and would be useful for
any government leader, manager, or employee.**

Cost for this one day of training: \$80.00 per person
(or you can purchase the entire Leadership Series [6 training days] for \$500)

Forms for the 'series' are available on www.oklahoma.feb.gov

Name: _____ Agency: _____

Address: _____ Phone: _____

Method of Payment: _____

Please mail to: Oklahoma Federal Executive Board
215 Dean A. McGee, Ste 320
Oklahoma City, OK 73102
or fax to: (405) 231-4165

Checks should be made payable to the Oklahoma Federal Executive Board

Cancellation Policy: Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through March 14, 2003. However, after that date, registrations must be honored. If you are unable to attend, substitute attendees are authorized and encouraged!



<i>SUN</i>	<i>MON</i>	<i>TUES</i>	<i>WED</i>	<i>THURS</i>	<i>FRI</i>	<i>SAT</i>
March 2003						1
2	3	4 1:00 FQC	5 Ash Wednesday	6	7	8
9	10 9:00 PDC	11 9:30 Wkf Div	12	13 11:30 SGMP	14	15
16	17  St. Patrick's Day	18	19 10:00 ITC	20 Leadership Training –All Day 2:00 CODC 3:30 FBPC	21	22
23	24	25	26	27 8:30-12:30 Communications Training in 10:00 AIC	28 12:00 Naturalization	29
			FER Directors' Conference—Seattle WA			
30	31					

OKLAHOMA FEDERAL EXECUTIVE BOARD
 215 DEAN A MCGEE STE 320
 OKLAHOMA CITY OK 73102-3422
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We wish to thank the Oklahoma CASU for their monthly assistance in the duplication and distribution of this newsletter.